

**Derby Community Foundation  
Polk Family Scholarship  
Guidelines and Application Form**

**Application Deadline - March 31**  
(Must be postmarked by March 31)

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Preferred Phone \_\_\_\_\_

Email \_\_\_\_\_ Course of study \_\_\_\_\_

School you will be attending next fall \_\_\_\_\_

**About the Polk Family**

The Polk Family has had five generations graduate from Derby High School and has been a part of the Derby community for over 100 years. This scholarship has been established by the Polk Family to assist deserving Derby High School graduates attend college.

**About the Derby Community Foundation**

The mission of the Derby Community Foundation is to enrich the quality of life in the Derby area by being a catalyst for connecting people and resources with community needs and initiatives.

**Scholarship Award**

The Polk Family Scholarship shall be awarded during the annual Derby Community Foundation Scholarship Reception held in early May. The scholarship amount to be awarded will be \$7,500 and must be applied toward the student's fees, tuition, textbooks and housing costs for an accredited 4-year college or university in Kansas. The scholarship is renewable for 3 consecutive years (\$7,500 each year) if recipient meets the requirements set forth in the Student Eligibility section of this application.

**Selection Committee and Process**

The Polk Family Scholarship Selection Committee is comprised of representatives selected by the Polk Family, Derby High School and Derby Community Foundation. The Executive Director of the Derby Community Foundation serves as an ex-officio member of the committee. The Polk Family representative shall serve as the chair of the Selection Committee. The scholarship applications will be reviewed through a "blind submission" process: each application will be assigned a number and committee members will not be given the names of the applicants until the recipient is selected.

**Student Eligibility**

The Polk Family Scholarship will be awarded to USD 260 graduating seniors (or juniors, if eligible) who demonstrate financial need and meet the scholarship criteria. Selection of recipients will be made without regard to race, color, sex, religion, sexual orientation, or national origin. The student must have a cumulative high school grade point average of 3.0, must be enrolled in a minimum of 12 credit hours per semester, and must have participated in DHS extracurricular activities. To be eligible for renewal of this scholarship, recipients must have a cumulative college GPA of 2.75 and be enrolled in a minimum of 12 credit hours per semester.

Recipients must annually complete a scholarship renewal form with proof of GPA (college transcript) and return by March 31 (available on Derby Community Foundation website).

**Application Requirements**

**The application form must be typed** and submitted in one envelope with the following: certified copy of the most recent high school transcript; letter of support from a teacher, administrator, employer or other adult (who is not a family member) explaining why he/she feels you are qualified to receive this scholarship.

**Send to: Derby Community Foundation  
Polk Family Scholarship Committee  
P.O. Box 372  
Derby, KS 67037**

**Questions?** Call the Derby Community Foundation at 316/788-9815 or email at [admin@derbycf.org](mailto:admin@derbycf.org)

**To be completed by DCF:**

# \_\_\_\_\_

**Polk Family Scholarship  
Blind Application Form**

**Applications must be typed.**

List your extra-curricular activities including dates of participation:

What are your short-term and long-term goals?

Have you or will you be receiving other scholarships or grants for college? If yes, please list name(s) and amount(s):

Do you qualify for military or veteran's benefits? If yes, please explain.

Please list the number of members of your household and ages of siblings.

How many people in your household are currently attending college?

To what extent can your parents/other relatives/guardians help financially? Please indicate a percentage of college costs.