

To be completed by DCF:

**Derby Community Foundation
Polk Family Scholarship Guidelines and Application Form**

Application Deadline - March 31
(Must be postmarked by March 31)

Name: _____

Address: _____

City, State, Zip: _____

Phone number: _____

Email: _____

About the Polk Family

The Polk Family has had five generations graduate from Derby High School and has been a part of the Derby community for over 100 years. This scholarship has been established by the Polk Family to assist deserving Derby High School graduates attending college.

About the Derby Community Foundation

The mission of the Derby Community Foundation is to enrich the quality of life in the Derby area by being a catalyst for connecting people and resources with community needs and initiatives.

Scholarship Award

The Polk Family Scholarship shall be awarded during the annual Derby Community Foundation Scholarship Reception held in early May. The scholarship amount to be awarded will be \$7,500 and must be applied toward the student's fees, tuition, textbooks, and housing costs for an accredited 4-year college or university in Kansas. The scholarship is renewable for 3 consecutive years (\$7,500 each year) if the recipient meets the requirements set forth in the Student Eligibility section of this application.

Selection Committee and Process

The Polk Family Scholarship Selection Committee is comprised of representatives selected by the Polk Family, Derby High School, and Derby Community Foundation. The Executive Director of the Derby Community Foundation serves as an ex-officio member of the committee.

The Polk Family representative shall serve as the chair of the Selection Committee. The scholarship applications will be reviewed through a “blind submission” process: each application will be assigned a number and committee members will not be given the names of the applicants until the recipient is selected.

Student Eligibility

The Polk Family Scholarship will be awarded to USD 260 graduating seniors (or juniors, if eligible) who demonstrate financial need and meet the scholarship criteria. The selection of recipients will be made without regard to race, color, sex, religion, sexual orientation, or national origin. The student must have a cumulative high school grade point average of 3.0, must be enrolled in a minimum of 12 credit hours per semester, and must have participated in DHS extracurricular activities. To be eligible for renewal of this scholarship, recipients must have a cumulative college GPA of 2.75 and be enrolled in a minimum of 12 credit hours per semester. Recipients must annually complete a scholarship renewal form with proof of GPA (college transcript) and return by March 31 (available on the Derby Community Foundation website).

Application Requirements

Applicants must submit the following documents in one envelope to the address below:

- This **TYPED** application form,
- A certified copy of your current high school transcript complete with an ACT score,
- One letter of support from a teacher, administrator, employer, or another adult (who is not a family member) explaining why he/she feels you are qualified to receive this scholarship.

**Send to: Derby Community Foundation
Polk Family Scholarship Committee
P.O. Box 372
Derby, KS 67037**

Questions? Call the Derby Community Foundation at 316/788-9815 or email at admin@derbycf.org

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Applications must be TYPED.

Years attended Derby Schools: _____ School of choice: _____

Course of study: _____

1. List your extra-curricular activities including dates of participation:

2. What are your short-term and long-term goals?

